

KEREMEOS IRRIGATION DISTRICT

MINUTES OF TRUSTEES REGULAR MEETING FEBRUARY 22, 2023 AT 7:00 P.M. at the District Office

IN ATTENDANCE: Chair, Roger Mayer, Trustees, Ian Walters; Bill Sparkes, Superintendent, Jo Cottrill and Financial Administrator, Cheryl Halla.

Absent from meeting: Trustees, Aaron Beauchamp & Tim Cottrill, & Consulting Manager, Kevin Huey. .

1. The meeting was called to order at 7:05 P.M. by Chair, Roger Mayer.

2. ADOPTION OF MINUTES:

2.1 The minutes from the meeting of January 18th, 2023 were adopted as printed on motion of Bill Sparkes, seconded by Ian Walters.

Carried.

3. BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS:

3.1 **Proposed New Well - Engineering:** Nothing further to report.

3.2 **GARP Study:** The updated draft has been received; Jo & Kevin to review. Draft will be circulated to Trustees. Tabled until next meeting.

3.3 **Right of Way, Lot 20 Plan 301:** No response received from the homeowner. Tabled.

3.4 **Groundwater License Application:** Nothing further to report. Roger referenced a meeting he had with MOE with respect to Similkameen Improvement District.

3.5 **East Unit Upgrade Project:** Jo reported that we are currently awaiting delivery of the air valves, which have been shipped on February 1st; start up is scheduled for the second week in March.

3.6 **Properties in Tax Sale Position:** Nothing further to report.

3.7 **Connection Application 601 Bypass Rd. – Lot Part 1, Plan B771 – Roll No. 270, S. Lasser Owner:**

The applicant was into the KID Office and requested if it would be possible to run the new mainline (as outlined in the previous meeting minutes) across Highway 3 & install it down Bypass Rd, as opposed to Orchard Drive. The distance in mainline would reduce from 226m to 136m. The applicant was advised that he must obtain all applicable permitting, such as the Ministry of Transportation & Infrastructure and Interior Health and provide the District with engineered drawings prior to commencement, all at his cost. Agreed that the applicant may proceed as requested, noting that an adjacent landowner could possibly cost share the project.

3.8 **2023 Budget – Review & Set Rates** moved to end of meeting.

NS & DELEGATIONS: None

5. CORRESPONDENCE:

5.1 **Connection Application for a Cidery at 3045 Highway 3, Lot 7, Plan 589 – Roll No. 282, Sukdev Lasser owner:**

Following discussion it was moved by Ian Walters, seconded by Bill Sparkes, as recommended by Jo Cottrill, that as the property is currently on a 10” mainline, the development will require a 1” service, Capital Fees based on the size of the commercial building, and a fire hydrant. Costs to be determined.

Carried.

Noted that a connection application for a 2” service for a new home on Roll 261, S. Lasser owner, Lot 67, Plan 301 has been rescinded.

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6. REPORTS:

6.1 Accounts for Approval: Moved by Bill Sparkes, seconded by Ian Walters,, that the accounts are adopted as presented:

Total Operating:	22,693.39
Total Capital:	.00
Payroll for January 2023	16,325.77

Carried.

6.2 Super's Report on Operations: (see report for full details) Jo Cottrill reported that the Cross Connection Control Program is moving forward after the purchase of a Surface Tablet, utilizing the FAS program through MTS. CCC audits will commence throughout the District in the near future. Red Bridge's retaining wall being repaired; minor repairs to the backhoe were undertaken by Kiefer. East Unit: made a new road access to #1 well & resurfaced the driveway. Kiefer assisted the electricians in decommissioning the circuits for the old control valves, as it was not in the original Wine Capital quote.

6.3 Water Advisory Committee Meeting Update: Next meeting scheduled for March 14, 2023. After the Premier announced municipal grants for every community & regional district in BC, structured per capita, (none for Improvement Districts), Roger sent Marg at the Village office an email to inquire if KID could share in some of the grant funding, either for the 10th Ave. watermain or the West Unit electrical upgrades. For discussion at the next scheduled WAC meeting in March.

7. BYLAWS: None. Noted that the KID Meeting Procedure Bylaw was registered by the Inspector of Municipalities.

8. RESOLUTIONS: None.

9. NEW BUSINESS:

9.1 BC Communities Infrastructure Grant Announcement: Discussed above.

9.2 Village Request to Verify Supply to Roll 002 (Gill) & 002A (Devers) both on 2nd Ave.:
Moved by Bill Sparkes, seconded by Ian Walters that the item be tabled until we have a full board in attendance.

10. NEXT MEETING DATES:

10.1 Regular Board Meeting: Wednesday, March 29, 2023.

3.8 2023 Budget – Review & Set Rates: (from above)

The proposed budget prepared by Cheryl, Jo & Kevin was discussed in detail. Following discussion it was agreed to rework the budget at a 4.9% increase in taxes and tolls, leaving the infrastructure fee at status quo, and transferring 21K from Contingency to Operating to balance the budget. The budget will then be circulated to trustees for further discussion & finalization at the March meeting, along with setting 2023 rates.

11. ADJOURNMENT: The regular meeting was adjourned at 8:40 PM on motion of Ian Walters.

Keremeos Irrigation District ACCOUNTS FOR APPROVAL - February 22, 2023:**January 31, 2023 Cheques Issued:**

A.C.E. Courier	101.24
Cheryl Halla	33.60 (Paper)
Cheryl Halla	90.68 (Amazon / Binding Cases/ Magnets)
Cheryl Halla (41.0 hrs. 01/16 – 01/31/23)	1,882.15 (includes new rate / retro to 01/01)
Dutchies Transfer	1,459.50
Fortis BC Gas	206.42
Keremeos Home Building Supplies	664.44

February 14, 2023- Online payments:

Receiver General (KID %)	1291.75
Mastercard	521.58
(Truck 33.60/ OFFICE SUPPL 81.53/ OFFIC R & M 42.15/ EOCP dues 207.90/ CELL PH 156.40)	

February 14, 2023- Cheques Issued:

A.C.E. Courier Services	134.96
Caro Analytical Services	348.08
Cascade Raider Holdings Ltd.	240.26 (Small Tool Parts)
Cheryl Halla (02/01 – 02/14/23 54.75 HRS @ 41.00 / HR)	2,356.99
China Creek Internet	11.20 (2 mos email)
Dutchies Transfer	1,391.04
Fas Gas	685.11
Fortis BC	3,238.10
Interior Health Authority	150.00 (Annual Permit Fee)
MTS Maintenance Tracking Systems Inc.	498.40 (FAS Program 2023)
Napa Auto Parts	26.47
Precision Service & Pumps Inc.	6,966.75 (Inspect East Well #1)
Telus Mobility	394.67 (Incl. Brad's new phone)

Total Operating:	22,693.39
Capital / Renewal Projects:	.00
Payroll for JAN. 2023	16,325.77